CHARTER TOWNSHIP OF ELMWOOD

Park and Recreation Committee

Regular Meeting June 8, 2022 at 6PM

Location: Elmwood Township Hall (10090 E. Lincoln Road, Traverse City, MI)

- a) Call to Order 6PM
- b) Roll Call
- c) Public Comment
- d) Agenda Modifications/Approval
- e) Minutes
- f) New Business
- g) Old Business
 - 1. Continued Discussion on Parks and Recreation Plan
 - i. Continued discussion on survey / notice
 - ii. Review of Section 1 of the Plan
 - iii. Discussion on Public Information Session
 - iv. Goals for next meeting
- h) Comments from Committee Members and/or Staff
- i) Public Comments
- j) Adjourn

CHARTER TOWNSHIP OF ELMWOOD

Park and Recreation Committee Regular Meeting Minutes for March 9, 2022

- A. Call to Order: Chairman Kyle Trevas called the meeting to order @ 6:04 PM @ TWP Hall.
- B. Roll Call: Committee members present were Kyle Trevas, Noel Flohe, & Board member Deborah Allen (quorum met). Not present were Ed Basile and Fernando Meza. Others present were TWP Planner, Sarah Clarren and Supervisor Jeff Shaw.
- C. Public Comment: None.
- D. Agenda Modifications/Approval: Moved by Noel, second by Deborah to approve the agenda as presented—U.
- E. Minutes: Moved by Noel, second by Deborah to approve the minutes for February 9, 2022 regular meeting as printed—U.
- F. New Business: None.
- G. Old Business: 1. Discussion on Parks and Recreation Plan:
 - i. Continued discussion on outreach: It was learned that Marcia Smith and John Noonan are no longer on the "Discovery Pier Project", but the DISCOVERY Center & Pier flyer well outlines their project's background, description, outreach, and \$3 million plan for an October 2022 ground breaking for summer readiness in 2023.

On the waterfront, much has been accomplished since the TWP Plan was Filed in 2018, eg. fish cleaning station, new harbor master quarters, walkways, curb and parking designs. Funds have been approved for another construction phase in summer of 2022.

TART trail parking remains a challenge as both the Leelanau County Commission and Sherriff Departments have safety concerns about Road side parking.

- ii. Continued discussion on survey: The Committee discussed at length the development of a survey for public input—which questions to keep, which to delete, and new ones to add.
- iii. Goals for next meeting: The Committee should be prepared to finalize the survey format.

- H. Comments from Committee Members and/or Staff: Planner, Sarah is satisfied with the Committee's progress so far...all is going great. Jeff said that \$68K of Covid funds have been approved for the Cherry Bend Park"s old pavllion building—this is the 1st use of these funds by the TWP for summer 2022 completion. More is likely to be used for the TWP Hall expansion project also in 2022.
- I. Public Comment: None.
- J. Adjourn: Kyle moved, seconded by Deborah to adjourn @ 7:27 PM.

Submitted by Noel Flohe, Parks & Rec. Committee acting secretary.



Section 1 of 5

Elmwood Township Parks and Recreation Survey

This survey was created to help gather information from members of the public regarding the current and future planning efforts regarding the parks and recreation facilities within the Elmwood Township.

Information collected in the survey will help the Township in its update to the 5 year Parks and Recreation Plan.

A workshop on the Township's 5-year Parks and Recreation Plan will be held on August 10, time TBD.

If you have any questions regarding this survey, the Plan update, or other planning/zoning inquiries, please do not hesitate to reach out to Sarah Clarren, Elmwood's Planning/Zoning Administrator, at planner@elmwoodmi.gov.

After section 1 Continue to next section

Section 2 of 5

Gathering input on existing parks and recreation facilities

Description (optional)

Please check which of the following public parks and	A. 896	~	Checkboxes
recreation facilities vou have visited over the past 12 months	•		

- Greilickville Harbor Park
- Elmwood Township Marina
- Cherry Bend Community Park
- DeYoung Natural Area
- TART Trail (TART)
- (1) Road Side Park on West Grand Traverse Bay (MDOT)
- (2) Road Side Park on West Grand Traverse Bay (MDOT)
- Discovery Center and/or Discovery Pier (nonprofit)
- Cedar Lake Boat Launch (MDNR)
- Add option or add "Other"

















Connecting existing walking and biking trails



Establishing new recreation programs (such as camps, classes, etc.)







Short answer text						
r section 3 Continue	e to next section					
ection 4 of 5						
General Que	stions				× :	
Description (optional)						
Do you agree or disagree	e with the following sto	itements?:				
	Strongly disagr	Disagree	Neutral	Agree	Strongly agree	
Elmwood's exist	0	0	\circ	0	0	
Elmwood Town	0	0	\bigcirc	0	0	
How do you currently ob	tain information about	local news, event	s, and activities? (C	heck all that apply	ı).	
Word of mouth						
Elmwood's webpa	age					
Television						
Through the mail						
Social media or o	nline groups (i.e. Fac	ceBook, Twitter, e	etc.)			
Email listservs						
Local newspaper	(Leelanau Enterprise	e)				
Local newspaper	(Record Eagle)					
I currently do not	obtain information c	ity news, events,	and activities			
		you may have (reg	garding Elmwood's po	arks and recreatio	n facilities).	
	any other comments					
Please let us know about	any other comments					
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Questions

Responses

Settings

What's your age?	
17 or younger	
18-25	
O 26-34	
35-39	
○ 50-64	
65+	
Prefer not to answer	
How long have you lived in Elmwood Township?	
1-5 years	
6-10 years	
11-15 years	
16-20 years	
21+ years	
I do not live in Elmwood Township	
Prefer not to answer	
Do any members of your household including yourself match the following descriptions?	
Child (or children) under 18	
Senior(s) age 65 or above	
Person(s) with a disability	
Prefer not to answer	
If you would like to stay informed about the results of this survey, please let us know your email address. Your email address will be kept private.	
Short answer text	

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Parks and Recreation Update

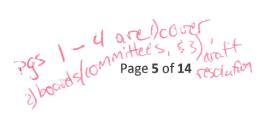
The Charter Township of Elmwood Parks and Recreation Committee is working on a 5-year update to the Parks and Recreation Plan. As part of the update, a survey has been created to gather public input on the current and future planning efforts regarding the park and recreation facilities within Elmwood Township.

We would appreciate you take some time to complete the survey which is available online or at Township Hall. If you would like to submit the survey online, scan the QR code or go to the Parks and Recreation Committee's page on www.elmwoodmi.gov. Surveys will be accepted until: August 24, 2022.

The Parks and Recreation Committee will also host a community input session on the Parks and Recreation Plan on August 10, 2022, time TBD. Please keep an eye on our webpage for more information.

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Introduction and Planning Process

This document, the Elmwood Township Community 5-Year Park, Recreation, Open Space, and Greenway Plan, represents the Township's vision pursuant to future recreational planning and development efforts. The plan is divided into six sections as follows:

- Section 1 Community Description: This section describes the Township's character and provides information on geographic location, adjacent communities, land use, demographics and how they relate to the goals and objectives stated in this plan.
- Section 2 Administrative Structure: This section provides information on the administration of recreational programs within the Township.
- Section 3 Recreation Facilities and Resource Inventories: This section provides detail on the Township's existing recreational facilities and helps to identify and evaluate open space areas for their potential for acquisition to provide natural resource protection and public access. This inventory also includes an assessment regarding accessibility to the Township's facilities for people with disabilities.
- Section 4 Description of the Public Input Process: Describes how public input was gathered and used in developing the Goals and Objectives as well as ranking recreational projects.
- Section 5 Goals and Objectives: Using the findings of the Public Input Process, a series of proposed recreational goals and objectives were developed. These goals and objectives incorporated the demographics and natural features and were used in developing the Action Program.
- Section 6 Action Program: This section contains a description of recreational improvements, sources from which the community may obtain additional funding, and specific projects derived from Goals and Objectives.

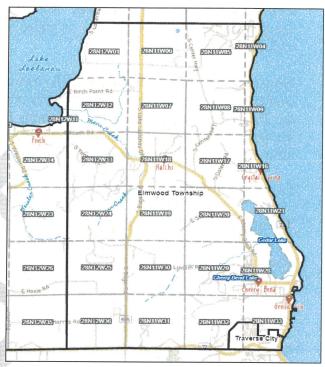
The Plan is prepared with a focus on the next five years of recreation programs, activities, and improvements within Elmwood Township. Similar to other plans, this plan may be reviewed annually to ensure it remains consistent with the ever-changing needs of its residents as well as working with neighboring community and regional recreation resources and goals. If there are sufficient changes in content prior to the expiration date of the plan, the Parks & Recreation Committee may recommend to the Township Board that it be amended. To do this, a public process and hearing is required by the rules of the Michigan Department of Natural Resources. It is worth noting that amending the Parks and Recreation Plan will not extend the five-year life of the plan.

Section 1 – Community Description Location

Elmwood Charter Township is located in Leelanau County, Michigan. The Township is just north of Grand Traverse County, and is bounded on the east by the West Arm of Grand Traverse Bay and on the northwest by southern Lake Leelanau.







Transportation

Regional Linkage – Elmwood Township shares its border with two major State of Michigan Highway corridors: the M-22 corridor which runs north and south along its eastern boundary, and the M-72 corridor which runs east and west along its southern boundary. M-22 is a designated *Scenic Heritage Route* that runs from Traverse City north to Northport, and then south and west along the Lake Michigan shoreline to Empire. The M-22 Corridor in the southern portion of the Township is located in the only commercially-zoned area known as Greilickville. Rich in history, Greilickville serves as the unofficial "Gateway" to the Leelanau Peninsula. In 2016, the Township had a M-22/Greilickville Commercial Corridor Traffic Study completed by Progressive AE which notes that this area experiences average daily traffic (ADT) between 12,000-25,000 vehicles on a weekday with significantly higher volumes curing peak and festival periods. This report is available on the Township's webpage (www.elmwoodmi.gov), on the 'Ordinances and Plans' page.

M-72 is the main east-west corridor providing access from the Village of Empire (the western point) through Traverse City and east to Interstate 75. M-72 is a principal route taken by thousands of travelers and tourists each year seeking to access Michigan's famed *Sleeping Bear Dunes National Lakeshore* located just 20 miles west of Elmwood Township.

Finally, US-31 and M-37 intersect M-72 just east of Elmwood Township in Traverse City and provide access southwest to Interlochen and south to Cadillac and the Grand Rapids area (See Appendix 1 - Road Network Map).

Township Street System – Internally, the Township is comprised of a system of rural roads serving farmsteads and numerous residential areas. This road system offers connections to the Township's local parks and recreational facilities. Road maintenance and plowing are provided by the Leelanau County Road Commission (LCRC) on public roads and private roads are maintained by the property owners.

Non-Motorized Transportation – The former Leelanau Transit Railroad corridor, which has been converted into the Leelanau Trail, provides non-motorized access 15 miles north and south through the Township from Traverse City to Suttons Bay. The Leelanau Trail is one segment of the greater Traverse Area Recreational and Transportation System (TART) that provides regional connections for non-motorized commuting and recreation year-round.

Land Use and Planning Efforts

The majority of the Township is rural with farms, orchards, and woodlands; however, the Township also has the largest population of any municipality in Leelanau County. M-72 north to Cherry Bend Road and portions of Cherry Bend Road contain high-density commercial and medium-density residential developments. The Timberlee Resort area and the M-22 corridor north of Cherry Bend Road also contain medium-density residential developments. (See Appendix 1 - Land Use Land Cover Map).

Between 2008 and late 2016, the Greilickville subarea portion of the M-22 corridor from M-72 to Cherry Bend Road was the subject of extensive evaluation by the Township with the help of private consultants. The principal objectives of this evaluation have been to create a more pedestrian friendly corridor; to determine possible pubic parking site opportunities; and to discuss possible future redevelopment opportunities with corridor landowners and business people. In early 2010, the Township established the Greilickville Commercial Corridor Task Force, whose membership includes corridor stakeholders and county and state transportation officials, to build upon previous master planning efforts that occurred between 2004 and 2008.

In August 2010, Greilickville Harbor Park was completed using design concepts and features intended to enhance the visibility of the Township's growing recreational facilities, to slow traffic in the corridor, and to provide safe on-street crossings to and from the park and the adjacent marina areas. In late 2011, the Township received a planning grant from the Northwest Michigan Council of Governments to develop a Greilickville Commercial Corridor Sub-Area Master Plan to advance subsequent corridor planning efforts and to create a cohesive long-range strategic plan aimed at someday converting the entire 1-mile commercial corridor into a distinct future destination area. In mid-late 2012 additional Township planning initiatives resulted in the purchase of a large portion of the former Brewery Creek site condominium project (dissolved in 2021) located across the street (M-22) from Greilickville Harbor Park and the Elmwood Township Marina for a future natural area with educational focus; a \$45,000 grant from the Great Lakes Fishery Trust to design a proposed public fishing pier at Greilickville Harbor Park, and a \$35,000 grant from the Michigan Department of Natural Resources Waterways Commission to develop a phased-funding proposal aimed at modernizing the facilities at the Elmwood Township Marina; the Township contracted with GFA and

SmithGroup JJR to create the marina phasing plan. This plan was adopted by the Elmwood Township Board in January 2017 and incorporated into the previous (and current) Elmwood Township Parks and Recreation Plan.

The Township has since received multiple grants for various phases of the marina phasing plan. In 2017, the Township obtained \$601,095 from the MDNR (\$601,095 Township funds) for Phase I which included a new harbormaster building with public bath, reconfiguration of the North entrance, ramps, and North parking lot at the marina. In 2018, the Township obtained \$348,711 from the MDNR (\$348,711 Township funds) for Phase II which included revised work/placement of the harbormaster building, reconfiguration of the South entrance, South parking area along with stormwater and landscaping in the areas disrupted during reconstruction. In 2018, the Township also received \$99,660 from the Great Lakes Fisheries Trust (\$99,660 Township) for a fish cleaning station. In 2019, the Township obtained \$118,500 from the MDNR (\$118,500 Township funds) for design and engineering for the Boater's Facility. Due to changes in funding requirements, Phase III was split into three additional phases. Phase 3a was funded in 2021 (\$378,000 State/\$409,500 Township) for the removal of 3 existing buildings, the vertical extension of the existing seawall to keep site above the record high water levels, and additional seawall construction at the south end of the site to provide erosion protection to the proposed Boater's Facility building. Phase 3b (PENDING (\$600,000 State/\$2,000,000 Township) includes construction of a 4,186 sq ft Boater's Facility. Phase 3c will be applied for in 2023 and will include the reconfiguration of the site layout, new utilities to the Boater's Facility, stormwater management, pedestrian walkways, and various site amenities (bike racks, outdoor seating benches and seat walls, gas fire pits, and tree shaded patios for additional gathering spaces).

In 2022, the Greilickville Commercial Corridor Task Force was reconvened in order to begin discussion on MDOT's plan to revitalize corridor. In 2021, MDOT announced major plans, totaling approximately \$9 million, to work on M-22 from M-72 to E Cherry Bend Road. These plans call for a 10-foot multiuse path on the east side of M-22, curb and gutter, and repaving. The improvements are slated to begin in 2024. MDOT is also planning other regional projects which according to MDOT's Dan Wagner, would allow a pedestrian the ability to go from Cherry Bend Road, to the east

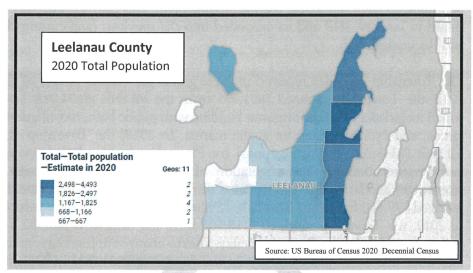


Figure 1: MDOT Future Regional Projects. Source: Leelanau Enterprise.

of the Boardman River, to the east of the Front Street intersection (Leelanau Enterprise).

Population

Leelanau County continues to grow in population. Leelanau County reported 2.7% increase population from 2010-2020. The close proximity to Traverse City likely has influenced much of this growth. It is worth mentioning that the growth the County has



seen remains consistent as there was also a 2.8% increase in population between 2000-2010.

Elmwood Township has the highest number of residents in Leelanau County, followed by Suttons Bay Township.

Over the past forty years, Elmwood Township's absolute population growth increased by 1,888 people Compared with the 2010 census, Elmwood Township's population increased by 8.64%.

Population Trends 1950 – 2020 Elmwood Township								
Year	1950	1960	1970	1980	1990	2000	2010	2020
Population	1,184	1,687	2,240	3,004	3,427	4,264	4,503	4,892
Percent change over 10 years	n/a	42.48%	32.78%	34.11%	14.08%	24.42%	5.61%	8.64%

As the population grows and changes in demographic make-up, it is natural that recreational needs will evolve as well. It is important to monitor these changes so that modifications and upgrades to recreational facilities serve current and projected populations, demographics and trends as closely as possible. Generally, many park facilities still fall short in the United States in connecting with the user-base population. Many facilities are either under-managed, outdated, or in some cases do not provide well for the demographic characteristics of the local population user base such as senior living centers, youth facilities, or nearby concentration of family households. Facilities ignore the what, where, and how of recreation and provide stagnant, underutilized amenities. Currently, planning, design and physical upgrades to recreational facilities is occurring to serve better a broader recreational user base in Elmwood Township, Michigan.

In Elmwood Township, and the Grand Traverse Bay region as a whole, substantial attention has been made to the relationship and geographic placement of most public parks, and making access to them easier. The evolution of the regional TART and Leelanau Trail systems has seen growing utilization over the past decade as the network has grown and more people have chosen to engage with it. With the multi-modal mobility of park-goers, and the availability of technology to assist in connecting

potential park users with appropriate and adequate park facilities, the design and maintenance of park facilities and amenities in a geographic area has more tools available to it. Thus, Elmwood Township's recreation system hopes in future years to enhance physical trail link connections and to provide technology-based resources so that the populous can gain greater access regarding what is available, where, and when. Recreation planning is about educating and encouraging use of facilities, and

creating healthier living opportunities for as

many people as possible.

Parks and outdoor areas enhance the quality of life for all generations. Thus, it is important to protect, preserve, and enhance recreation facilities in Elmwood Township. According to the 2020 census, Elmwood Township's population is growing and aging, and this demographic shift will likely impact the future growth and development of parks, as well as the amenities and improvements targeted for township facilities. There is an increased demand for diverse intergenerational leisure activities, and with the economic challenges facing everyone these days, recreating locally and regionally is increasingly becoming an attractive and necessary option.

The senior population in Elmwood Township continues to grow. The 65 to 74 age group within the Township increased by 32% since the 2010 census. This group consists of primarily retirees, who typically enjoy single or small group passive recreational activities such as walking, golfing, kayaking, and boating. Retirees also enjoy social spaces for connecting with friends and family, and generally seek them out close to where they live. To best facilitate recreation for this age group, as well as for people older than 75 (whose numbers also increased by 10% since the 2010 census), facilities should be barrier-free to the maximum extent possible in order to promote ease of mobility and use. As an example, Greilickville Harbor Park was designed specifically to provide total "Universal Accessibility" so that all or most of the park's resources could be available and

Age Profile Elmwood Township

Age	Number	Percent of Township Population (2022)	Percent Change from 2010	
Under 5 years	241	5.4	5%	
5 to 9 years	224	5.0	-14%	
10 to 14 years	239	5.3	-11%	
15 to 19 years	193	4.3	-25%	
20 to 24 years	120	2.7	-25%	
25 to 34 years	424	9.4	18%	
35 to 44 years	521	11.6	6%	
45 to 54 years	603	13.4	-16%	
55 to 59 years	377	8.4	-5%	
60 to 64 years	339	7.5	-3%	
65 to 74 years	645	14.4	32%	
75 years and older	567	12.6	10%	
	4,493	100.0		

used by persons of all demographics, ages and ability levels, including those who might be visually or physically impaired.

The 45 to 59 age group consists of the mid-career workforce and early retirees. In Elmwood Township it comprises 25% of the total population. This age group enjoys family-oriented recreational amenities such as multi-purpose parks, designated hiking trails, family and community gathering areas, and time spent pursuing both active and passive leisure time and recreation options.

Because the largest age group in Elmwood Township is older than 45, it is important to combine outdoor recreation with consideration for the rising cost of healthcare. Providing a wide variety of active recreational opportunities for this age group will benefit the overall goal of encouraging proactive health maintenance. Most people in this age group understand the importance of preventative healthcare, and recognize that exercise is a key component for a healthy, balanced lifestyle for them and their families. Staying active promotes physical and mental health, which in turn oftentimes correlates to reduced healthcare costs overall. Thus, there is an increasing demand within society for outdoor recreation facilities featuring walking trails, bike trails, and spaces where outdoor activity groups can meet.

The age group between 25 and 44 is commonly referred to as the "family formation" stage of life and comprises adults in the workforce and those usually beginning a family. In Elmwood Township, this age group comprises 21% of the total population, which is an increase of 11% when compared to the 2010 census. These individuals enjoy family-oriented activities, passive recreation such as jogging and walking on trails, and more active recreation opportunities involving team and "pick-up" group sports such as softball, volleyball, basketball, and soccer, as well as other popular individual and small group activities such as in-line skating, disk golf, kayaking, sailing, para-sailing, tennis and golf.

The number of individuals between the ages of 10 and 19 decreased by 18% in Elmwood Township since the 2010 census, and comprises the teenage/young adult age group. This may be due to people having smaller families, and therefore fewer children. Here, as with the under 10 age group which also decreased 5% since the 2010 census, the primary focus is providing outdoor recreation opportunities such as playgrounds, swimming areas, walking and biking trails, and athletic fields where both organized and pickup sports games can be enjoyed safely and conveniently. A major attraction of Leelanau County is the natural beauty of the region. Outdoor activities are family-oriented and provide abundant opportunities from one's daily routine.

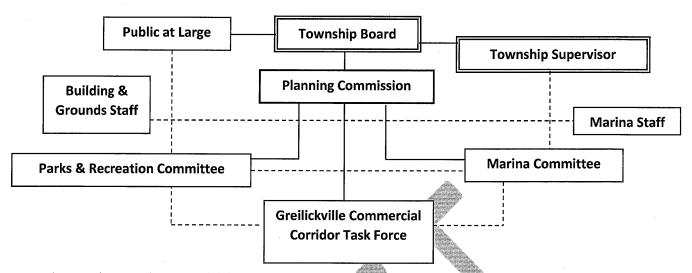
Elmwood Township, similar to other northwestern Michigan communities, has a mostly white population. The U.S. Census reported that 96.1% of the total population is white, 2.3% of the total population is. Black or African American, Asians, and American Indians or Alaska Native and 1.7% of the total population consists of two or more races.

Overall, in 2020 there were a total of 1,832 households in Elmwood Township. Of that total, there are 1,301 family households, and 401 households with children under the age of 18. Housing with children under 18 represented 26.4% of the housing population.

Section 2 – Administrative Structure

Township Administrative Structure

Planning and administration of recreational programs and facilities are derived from the interaction and cooperation of the following entities, with the public engaged at all levels:



<u>Elmwood Township Board (elected)</u>: The Elmwood Township Board sets the fiscal budgets for the Township, approves contracts, and works with Township Staff to set policy. In doing so, it typically considers recommendations from the Planning Commission, Parks and Recreation Committee, and the Marina Committee. This legislative body includes a Supervisor, Clerk, Treasurer, and four Trustees.

Elmwood Township Planning Commission (PC) (appointed): Planning Commission members have the responsibility for interpreting, updating, administering, and amending the Township Master Plan and the Township Zoning Ordinance. Its members also at times receive and act upon recommendations and initiatives generated by the Parks and Recreation Committee, the Marina Committee, the Greilickville Commercial Corridor Task Force, and other Township Staff.

Parks & Recreation Committee (appointed): The Parks and Recreation Committee works with the Marina Committee and private consultants (as needed) on recreational project planning and design, and forwards its recommendations to the Planning Commission and Township Board. Most of their efforts involve either Greilickville Harbor Park or Cherry Bend Community Park. Park operation and maintenance duties are overseen and conducted by Township Building and Grounds staff, with assistance provided by marina staff at Greilickville Harbor Park because the park and marina are located immediately adjacent to one another

Marina Committee (appointed): The Marina Committee works with marina staff, marina users, and Parks & Recreation Committee members and private consultants (as needed) on marina planning design and improvements, and similarly forwards its recommendations to the Planning Commission and Township Board. Marina Committee initiatives undertaken in recent years include development of a Marina Master Plan aimed at future infrastructure improvements, an Infrastructure and Improvements Phasing Plan, the design of a proposed public fishing pier at Greilickville Harbor Park, and working with the Grand Traverse Area Sport Fishing Association to locate a state-of-the art fish cleaning station in the future at the Elmwood Marina. Marina operation and maintenance duties are generally conducted by marina staff under the direct supervision of the Marina Harbormaster, with assistance and support provided by Building and Grounds staff as needed.

Greilickville Commercial Corridor Task Force (state and local transportation officials, corridor property owners and tenants, and the public-at-large): Formed in 2010, its primary focus has been and

continues to be seeking safe and efficient pedestrian and non-motorized access across M-22 and encouraging greater interconnectivity between TART, Elmwood Township's waterfront, and current/future corridor property owners and tenants. This Task Force underwent a brief hiatus, but was reconvened in 2022.

The Public at Large: The Township Board, the Planning Commission, the Parks and Recreation Committee, and the Marina Committee all periodically seek input from local residents on recreational matters. Public input is routinely sought during regular and special posted public meetings, open houses, and public hearings. Additionally, every five years the Parks and Recreation Committee conducts public input sessions to engage residents and users of township recreational facilities in updating the Community Park, Recreation, Open Space and Greenways Plan.

Program Funding and Maintenance

Section 3 - Recreation and Resource Inventories

Section 4 – Description of the Public Input Process

Section 5 – Goals and Objectives

Section 6 - Action Program

Appendices